



Position Description: Clin 3
Date Implemented: 07/2010
Date To Be Reviewed: 07/2012

POSITION DESCRIPTION

POSITION TITLE:	Trauma Counsellor/Advocate
PROGRAMME:	Detention Services Team
AWARD/AGREEMENT:	Remuneration package, including accommodation & food allowance
CLASSIFICATION:	Level 7 SACS (Above award)
RESPONSIBLE TO: (immediate supervisor)	Manager Detention Services
REPORTING TO THIS POSITION:	Nil

OUR VISION

ASeTTS' Vision is for a more peaceful and just world where human rights are recognised, violations of human rights are challenged, and where there is support for people who have endured torture and trauma, and for their families.

KEY OBJECTIVES OF ROLE

Under the supervision of the Detention Services Coordinator this position is responsible for efficient and effective case management which includes clinical, advocacy, organisational, training, research and evaluation components.

A key objective of ASeTTS is to enhance service delivery and client outcomes. Therefore it is important for each staff member to be committed to the following:

- Working under ASeTTS' values of client focus, inclusion, accountability and

respect

- Participating in supervision, meetings, training and events
- Being flexible and moving between programs and offices as required
- Participating in research, evaluation and development of new services
- Providing training and consultancy as required
- Contributing to agency key performance indicators
- Being an ambassador for ASeTTS at all times

By each staff member contributing in this way ASeTTS will remain a healthy and productive work environment.

KEY RESPONSIBILITIES OF ROLE:

- Conduct comprehensive psychosocial assessments, relevant interventions and follow up with individuals, couples and families
- Refer to relevant services internal and external to ASeTTS for further assessment, interventions and follow up as required
- Provide short and long term counselling
- Maintain up to date case documentation
- Develop, run and document therapeutic and social groups
- Assist with community development projects
- Maintain effective working relationships with service providers and government agencies to maximise service access
- Maintain quality standards of record keeping, data collection and report writing
- Participate in the development of innovative projects to improve service delivery
- Contribute to written submissions including funding applications
- Provide supervision for students

SELECTION CRITERIA:

ESSENTIAL:

- WA recognised qualification in Social Work, Psychology or Counselling or related discipline
- Demonstrated clinical skills relating to trauma intervention, including group work
- Effective organisational and time management skills
- Demonstrated verbal and written skills particularly around engaging clients and problem solving
- Ability to work effectively in a multidisciplinary team
- Ability to work effectively with other professional and agencies
- Ability to work effectively with people from other cultures and language groups
- Demonstrated commitment to continuing professional development
- Ability to maintain up to date case and group documentation
- Current valid driver's licence and access to a motor vehicle
- Police Clearances and Working with Children's Check
- Australian Citizenship, Residency Status or Visa allowing unrestricted work rights.

DESIRABLE:

- Cross cultural competencies
- Ability to speak a second language
- Experience working with refugees and/or trauma

CONDITIONS:

- Based in Leonora or Derby, working within immigration detention centres
- 38 hours per week. Evening and weekend work is sometimes required to accommodate client needs.
- Attractive remuneration package, including accommodation and food allowance
- 9% employer superannuation contribution
- 17.5% loading on annual leave taken
- Salary packaging is available
- ASeTTS offers a healthy lifestyle programme and flexible working conditions.
- Position is a six month contract.